

Covenant Bible College & Seminary

Application Instructions

- 1) Applications should be submitted to the Campus where you will attend if accepted.**
- 2) Please PRINT or type all information.**
- 3) Fill in every blank. If a section does not apply, print N/A.**
- 4) At the end of this application you will find a REQUEST FOR OFFICIAL STUDENT TRANSCRIPT for your convenience. Do not return this with your application – it is for your use. Make as many copies as needed, and send one to every institution of higher learning where you have earned credits that may be transferable. This includes Bible Institutes that are not accredited. We will evaluate them, and you may possible receive credit for them.**
- 5) Please note that it is your responsibility to request your transcripts. We cannot request them for you due to privacy regulations.**
- 6) If you have more Schools, Colleges, or Universities than will fit on this form, use an additional sheet of paper.**
- 7) If your information for Page 2 of the application (Salvation Testimony and Educational Goals) is too long to fit, or if you prefer to type it, you may do this on additional sheets (and note on page 2 that you have done so).**
- 8) Please make sure that everything is clear and complete (especially the page 2 information). Your application will be processed more quickly if we do not have to call you for clarification. Also, the better we understand you and your goals, the better we will be able to serve you and guide you in laying out your educational plan.**
- 9) Finally, although it is not part of this application, you are required to read the Student Catalog and Handbook, and sign the form at the end certifying that you have done so. This need not be submitted with your application, but it may be sent to the same address and by the same method (email or postal mail) where you send this application.**

Thank you for applying to Covenant Bible College & Seminary. You will find that leaning the Word of God and ministry education is both enjoyable and fulfilling. More important, you will be equipped to be a leader in these last days, leading many to a saving knowledge of our Lord and Savior Jesus Christ.

COVENANT BIBLE COLLEGE & SEMINARY

APPLICATION FOR ADMISSION

Extension Campus Location: PALM BEACH

IMPORTANT: Please PRINT or TYPE. ANSWER ALL QUESTIONS. Applications will not be processed nor academic standing be assessed unless all questions are answered and the application signed and dated by applicant. Do not leave any question blank. Put "N/A" if an item does not apply. When complete, return to your Extension Campus Director or mail to **CBCS, 14851 State Rd. 52, Suite 107-424, Hudson, FL 34669.**

1. PERSONAL INFORMATION

TITLE: <input type="checkbox"/> MR <input type="checkbox"/> MS <input type="checkbox"/> MRS <input type="checkbox"/> MISS <input type="checkbox"/> DR <input type="checkbox"/> REV		LAST NAME:		FIRST NAME:		MIDDLE INITIAL:		<input type="checkbox"/> SR. <input type="checkbox"/> JR. <input type="checkbox"/> Other_____	
MAILING ADDRESS:			CITY:		STATE/PROVINCE:			POSTAL CODE:	
CELL PHONE AND CARRIER (ATT, ETC.)			OFFICE AREA CODE & PHONE:		EMAIL ADDRESS:			COUNTRY:	
BIRTHDATE (MM/DD/YYYY):		SEX <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE		SOCIAL SECURITY #:		MARITAL STATUS: <input type="checkbox"/> SINGLE <input type="checkbox"/> DIVORCED <input type="checkbox"/> MARRIED <input type="checkbox"/> WIDOWED		MAIDEN NAME, IF APPLICABLE :	
PLACE OF BIRTH:			NATIONAL ORIGIN OR DESCENT:			OCCUPATION:			
U. S. CITIZEN <input type="checkbox"/> YES <input type="checkbox"/> NO, IF NO WHAT COUNTRY?			CHURCH BACKGROUND OR DENOMINATION:		CHURCH PRESENTLY ATTENDING:		PASTOR:		
PERSON TO NOTIFY IN CASE OF EMERGENCY:					RELATIONSHIP:		AREA CODE & PHONE #		

2. MINISTRY EXPERIENCE

CURRENT MINISTRY STATUS, IF ANY: __SENIOR PASTOR __MISSIONARY __YOUTH MINISTER __CHAPLAIN __CHURCH OR MINISTRY ADMINISTRATOR __ASSISTANT OR ASSOCIATE PASTOR __EVANGELIST __CHILDREN OR YOUTH MINISTER __WORSHIP PASTOR __LAY MINISTER OTHER:_____							
ARE YOU CURRENTLY LICENSED OR ORDAINED? __LICENSED __ORDAINED __NO		CREDENTIALING ORGANIZATION:		PAST MINISTRY INVOLVEMENT: PASTORAL EVANGELIST TEACHER RADIO/TV OTHER:_____		# OF YEARS IN MINISTRY	

3. EDUCATIONAL INFORMATION

HIGH SCHOOL*	START DATE (MM/DD/YY)	STOP DATE (MM/DDYY)	STUDY EMPHASIS:	DID YOU GRADUATE? <input type="checkbox"/> YES <input type="checkbox"/> DIPLOMA <input type="checkbox"/> NO <input type="checkbox"/> GED
SCHOOL NAME**	START DATE (MM/DD/YY)	STOP DATE (MM/DDYY)	MAJOR:	DIPLOMA/ DEGREE EARNED

All EDUCATIONAL BACKGROUND MUST BE SUPPORTED BY THE FOLLOWING DOCUMENTATION:

* If you have not attended college: Must send a photocopy of your high school transcript, diploma, or GED.

**List school including Bible Institutes, Colleges or Universities. It is your responsibility to request original, sealed, official transcripts sent directly to your local campus.

4. SALVATION TESTIMONY

PLEASE STATE YOUR SALVATION TESTIMONY:

5. EDUCATIONAL & MINISTRY GOALS

PLEASE BRIEFLY STATE YOUR EDUCATION & MINISTRY GOALS:

COVENANT BIBLE COLLEGE & SEMINARY (APPLICATION)

Declaration of Major

Degree Programs are available when the criteria established by the Transworld Accrediting Commission International (TACI) www.transworldaccrediting.com and the Academic Council for Educational Accountability (ACEA) and Covenant Bible College and Seminary documents a student's academic achievements.

Christian Degree and Diploma Programs are Available as follows:

Diploma in Biblical Studies

Covenant Bible College and Seminary offers a Diploma in Biblical Studies after the successful completion of nine months of coursework as well as ministry practicum.

Associate Level Degrees

The Associate programs are designed to provide an introduction in Biblical Studies. The program is foundational and provides insight for both laity and those who wish to become involved in active ministry.

Associate in Biblical Studies (a two-year Degree)
Advanced Associate in Biblical Studies (a three-year Degree)

Bachelor Level Degrees

The Bachelor program is designed to provide enrichment in the areas of biblical truths and effective ministry. At least 60 credits above the Associates level are required. A student may obtain one of the following degrees at the Bachelor Level:

Bachelor of Science in Biblical Studies
Bachelor of Science in Ministry
Bachelor of Science in Theology
Bachelor of Science in Biblical Counseling

Masters Level Degrees

These are Graduate Level Degrees. At least 56 credits above the Bachelor Level are required. A student may obtain a degree in one of the following:

Master of Science in Biblical Studies
Master of Science in Ministry
Master of Science in Theology
Master of Science in Biblical Counseling

Doctoral Level Degrees

CBCS offers two levels of post-graduate degrees:

Doctor of Ministry in Theology - D.MinTh (requires 156 total credits plus a 150-page Dissertation)
Doctor of Philosophy in Theology - Ph.D (requires 171 total credits plus a 150-page Dissertation)

My current highest level of education is (high school, some college, Associate, Bachelor, Master, Doctor): _____

For Bachelor and Graduate Students: My Declared Major ** is _____
(Diploma and Associate majors are all Biblical Studies.)

My initial (near-term) degree goal is (Associate, Bachelor, Master, Doctorate): _____

My ultimate (long-term) degree goal is (Associate, Bachelor, Master, Doctorate): _____

** I understand that I may change my Declared Major at any time by notifying my Extension Campus Director, who will notify main campus. I understand that by doing so, I may need to take additional classes for my new Major.

COVENANT BIBLE COLLEGE & SEMINARY

Non-Discrimination Policy

CBCS does not discriminate on the basis of nationality, ethnic origin, age, or gender. We guarantee the rights and privileges, and the availability of programs and activities to all students of the College.

Privacy Rights of Students

STATUTE 20, UNITED STATES CODE, 1232g and regulations adopted pursuant thereto, hereinafter referred to as the Code, requires that each student be notified of the rights accorded him or her by the Code. The following is provided as basic general information relative to the Code:

The code provides for an institution to establish a category of student information termed "directory information." When available in college records, any information falling in the category of "directory information" will be available to all persons on request (i. e., the IRS, FBI, or other government agencies, and for use in CBCS publications). CBCS has identified the following student data as "directory information:"

- | | | |
|----------------------|-------------------------------|---|
| 1. Name | 5. Date & Place of Birth | 9. Dates of Attendance |
| 2. Address | 6. Major Field of Study | 10. Degrees & Awards Received |
| 3. Telephone Listing | 7. Church Membership | 11. Most Recent Previous Educational Institution Attended |
| 4. Race | 8. Denominational Affiliation | |

All other information, such as health and medical records, disciplinary records, records of personal counseling, required student and family financial income information records, transcripts or student permanent academic records, student placement records and other personally identifiable information shall be open for inspection only to the student and such members of the professional staff of the college as have responsibility for working with the student. Such information will not be released to second parties without consent of the student.

Except as required for use by the president in the discharge of his official responsibilities as prescribed by laws, regulations of the state board, and board policies, the designated custodian of such records may release information from these records to others only upon authorization in writing from the student or upon a subpoena by a court of competent jurisdiction.

Accreditation and Disclaimer

An accrediting organization is a "watchman on the wall". Webster defines accreditation as to give trust or confidence to; to vouch for; to recommend; to furnish with credentials, as an envoy or ambassador. All accrediting associations are not the same. Each focuses on different areas of accreditation.

Covenant Bible College & Seminary is accredited with Transworld Accrediting Commission International (TACI) www.transworldaccrediting.com in Riverside, California. TACI is a professional, federally recognized, non-profit church educational organization that exists to assure the quality and assist in the improvement of the institutions they accredit by establishing an organizational witness to their credibility of performance and integrity. Quality education is the goal at all times. Its purpose is the preparation of quality education in private schools, colleges, and theological seminaries. It is a non-governmental body and makes no claim to be connected with the government.

A degree covers the major taken with that degree. A student or potential student must understand that credits taken in one type of program may or may not transfer to another type program. This is the sole determination of the receiving institution's main campus.

The job market is highly competitive. Training is specialized in most fields. A graduate in one field may have difficulty in being hired in a field for which they are not certified.

By signing this form, I am signifying that I have received the Student College Catalog and I understand the type of degree for which I have applied and neither ACEA, TACI (www.transworldaccrediting.com) nor Covenant Bible College and Seminary, my Extension Campus nor its Main Campus in Hudson, Florida is responsible for my employment goals.

I understand that the Covenant Bible College and Seminary in Hudson, Florida, along with my Extension Campus, is primarily a religious school. Credits are not guaranteed to be accepted by secular or state run programs.

COVENANT BIBLE COLLEGE & SEMINARY

SIGNATURE PAGE AND AFFIDAVIT

**THIS IS A LEGAL DOCUMENT
PLEASE CAREFULLY READ THE FOLLOWING
AFFIDAVIT OF AGREEMENT BEFORE SIGNING**

1. I certify that I have truthfully and accurately answered all questions contained in this application. I understand that falsification of any kind is grounds for refusal of my application or expulsion should falsehood be discovered after acceptance to the College.
2. I indicate by my signature that I have been notified of my rights as recorded by STATUTE 20, UNITED STATES CODE 1232g.
3. I certify by my signature that I agree to abide by the policies of this institution as described in the CBCS Student Handbook and Course Catalog.
4. I understand that CBCS is not certified by the Board of Regents of any state, but is religious and theological in nature.
5. I acknowledge that CBCS is not a job placement service and makes no claims regarding employment.
6. If I have signed this form electronically, I certify that it is my true and legal electronic signature.
7. By my signature below, I certify that I have read, understand, and agree with the information on the pages above under these titles:

***Declaration of Major
Non-Discrimination Policy
Privacy Rights of Students
Accreditation and Disclaimer***

Signature

Date

Attach a check for \$35 made payable to your Extension Campus (or to the Main Campus if attending there). Submit the completed application to your Extension Campus (or Main Campus) Dean or Director by email or postal mail.

Covenant Bible College & Seminary

REQUEST FOR OFFICIAL STUDENT TRANSCRIPT

1. EDUCATIONAL INSTITUTION ATTENDED:

Name of Institution: _____

Address: _____

City & State (or Province): _____

Nation & Postal Code: _____

2. STUDENT INFORMATION:

Last name, First Name, Initial: _____

Maiden Name: _____ DOB: _____ SS #: _____

Address: _____

City & State (or Province): _____

Nation & Postal Code: _____

Beginning & Ending Years You Attended this Institution: _____

STUDENT SIGNATURE: _____ Date: _____

3. PLEASE SEND OFFICIAL, SEALED TRANSCRIPTS TO:

CBCS Campus Location: _____

Address: _____

City & State (or Province): _____

Nation & Postal Code: _____

4. INSTRUCTIONS TO THE STUDENT:

No college credits can be awarded for classes you have attended at CBCS without proof of High School graduation or a G.E.D. Certificate. Proof of previous college attendance will satisfy this requirement.

Send a copy of this request form to each college or other institution of higher learning you have attended to request your official, sealed transcript. These should be sent directly to your CBCS Campus. In the event the college or other institution sends the sealed envelope directly to you, **DO NOT OPEN IT**. Doing so will invalidate it, and you will need to request another. If you have not attended college and do not have a copy of your high school diploma, complete this form and send it to your high school guidance office.

Most institutions charge a small fee for transcripts, so a check for the fee amount should accompany your request. Request your transcripts as soon as possible, as CBCS needs your official transcript within 60 days of your application. Information on fees and the institutions policies for requesting transcripts can normally be found on their websites; some will allow you to request your transcript and make payment online.